



HOW TO OPEN A ZIP FILE

What is a zip file?

All files available for download in the Faith Inkbuators' Member Download area are compressed into ZIP files. A ZIP file is a compressed computer file.

To oversimplify things, we take the original (larger) files and “squish” them into a smaller compact file. This saves space and you are able to download the smaller file to your computer much faster. Once you get the smaller ZIP file to your computer, you will need to expand (unZIP) the file to begin using your files.

How do I open a zip file using Windows Vista/7?

Opening (or unzipping) a compressed zip file within Windows Vista/7 is relatively easy. Windows contains the software needed to unZIP a file. No additional software is necessary.

1. Download the ZIP file from the Faith Inkubators' Member Download area.
2. Locate the ZIP file on your computer. The icon looks like a folder with a zipper on it.
3. Double-click on the ZIP folder with the zipped file inside. A window should pop up with the file or files inside.
4. Click "Extract All Files" in the top options bar. The extraction wizard will pop up.
5. Select where you want the files to be extracted to. By default, Vista will extract them to a folder that has the same name as the zip folder, in the same location. If a folder by that name does not exist, Vista will create one.
6. Click "Extract."
7. Your files will be unzipped/uncompressed.

How do I open a zip file using Mac OS X?

Opening a zip file in Macintosh OS X is relatively easy. In most cases, the files will unZIP automatically. If it does not:

1. Locate the file on your computer. The icon should contain a zipper and the word “ZIP”.
2. Double-click the ZIP file.
3. The Archive Utility will open and create a new folder containing your files. You can now use those files.

How do I open a ZIP file in an older version of Windows?

If you are using Windows XP, double-click on the ZIP file and simply drag the files to your desktop. You can now use those files.

What if I have further questions?

If you have further questions, please send an e-mail to info@faithink.com.